

Town of Stratton
Stratton Activities Center Rental Agreement
 918 Colorado Avenue, PO Box 64, Stratton, CO 80836

Date Agreement is Signed:	
Name:	Phone:
Address:	
Purpose of Rental:	
Rental Date:	Approx. # of people to attend:
Rental Start Time:	Rental Stop Time:

(Please allow for cleanup in your rental time. See terms below.)

Type of Rental: Commercial Non-Commercial
 (Commercial Rental - all rentals shall be considered as commercial, except those rentals for non-profit, individual and family use)

Please Check which apply to rental:

- | | | |
|---|--|--|
| <input type="checkbox"/> North Room (a,e) | <input type="checkbox"/> Kitchen Only (e) | <input type="checkbox"/> Setup (after 5 p.m.) (c) |
| <input type="checkbox"/> South Room (a,e,f) | <input type="checkbox"/> Entire Building (e,f) | <input type="checkbox"/> Cleanup (before 10:00 a.m.) (d) |
| <input type="checkbox"/> ½ South Room (a,e,f) | <input type="checkbox"/> Alcohol Use (b,e,f) | |
| <input type="checkbox"/> With Kitchen | <input type="checkbox"/> Public Event (e,f) | |

- a. Kitchen use limited to coffee, cookies, donuts
- b. Special Event Insurance must be purchased through the town insurance carrier for events with alcohol use and/or large events.
- c. \$20 Setup fee for setups after 5:00 p.m. the day before the rental date.
- d. \$10 Cleanup fee for cleanup before 10:00 a.m. on the day after the rental date.
- e. \$25 Key Deposit, due when key is picked up, refunded after key is returned.
- f. \$250 Cleaning/Damage Deposit, due when key is picked up, refunded after building has been inspected.

***Rental Fees are due at the signing of the Agreement. Insurance Fees are due upon quote acceptance.

***Deposits are due before Key is picked up.

	Commercial Rental Rates				Non-Commercial Rental Rates			
	Hourly Rate	One Day	Weekly		Hourly Rate	One Day	Weekly	
North Room (a)	\$20	\$80	\$320		\$15	\$60	\$240	
South Room (a)		\$300	\$1200			\$250	\$1000	
½ South Room (a)		\$210				\$175		
With Kitchen		\$50				\$25		
Kitchen Only	\$10	\$100			\$8	\$40		
Entire Building		\$450	\$1500			\$350	\$1300	

TERMS: The undersigned individual, does hereby make application to rent space in the Stratton Activity Center on the dales and subject to the terms hereinafter set forth on this rental agreement. This individual shall be held individually responsible for the conduct of all persons using the Community Building during the period of use. The renter agrees to leave the building in the same condition as found at the beginning of the rental. All deposits will be refunded if all keys are returned, no extra cleaning, carpet shampooing, or repairs are necessary as a result of this rental.

(Please pay deposits with a separate check or cash so it may be returned to you as your refund)

Renter's Signature: _____